

Minister's Role Description

The role description is not simply a job description, but the identifying of the minister's responsibilities arising from the Pastorate Profile and the promise in Schedule C:-

Do you promise to fulfil the duties of your charge faithfully, to lead the church in worship, to preach the Word and administer the Sacraments, to exercise pastoral care and oversight, to take your part in the councils of the Church and to give leadership to the Church in its mission to the world?

a. Pastorate/Post

The minister will have pastoral oversight of..... (congregations) and leadership responsibility in particular for

b. Priorities & Objectives

The minister will have special responsibility for the development of the pastorate in the following mission priorities as identified in the Pastorate Profile (see Section 7) where it explores the direction the church is going

Priority 1.

Objectives

Priority 2.

Objectives.

Etc.

c. Worship Leading

What are the priorities in the worship life of the pastorate, drawing from the Pastorate Profile? What are the particular responsibilities of the minister and what objectives are there?

E.g. As a member of the worship leading team the minister will help develop the worship life of the pastorate, specifically to, and will lead worship according to the following general pattern:(to include Sundays, midweek and special services e.g. weddings, funerals and baptisms, school assemblies, residential homes services etc.) A focus will be on developing a new worship occasion mid-week in an alternative informal style.

d. Pastoral care

What are the priorities in the pastoral care of the pastorate, drawing from the Pastorate Profile? What are the particular responsibilities of the minister and what objectives are there?

E.g. The priority will be the building up of relationships with new families. As one of the pastoral care team the minister will focus on following up contacts with new families, and building up a team of trained visitors.

e. Decision-making

What are the priorities for the decision-making of the church drawing from the Pastorate Profile? What are the particular responsibilities of the minister and what objectives are there?

E.g. The priority will be to make church meetings more participative and attractive to members, and the elders meetings a better balance between effective oversight of the strategy of the church and Biblical reflection. The minister will chair one church meeting and one elders meeting a quarter and will work with the Church Secretary and others chairs on the preparation of agendas.

f. Particular gifts and experience

What are the gifts and experience that are offered by the minister to this role? How can the minister's responsibilities be organised to give them the best chance to be deployed?

g. Factors affecting the minister's pattern of work

What factors require special attention, e.g. initial six months set aside to get to know the people in the pastorate and key people and organisations in the community?

Are there particular issues to be taken into account, e.g. child care arrangements, disability, training needs, medical treatment? What arrangements are to be put in place for the minister's relaxation and refreshment?

h. Wider Church service

What are the priorities of the pastorate's contribution to the wider church, drawing from the Pastorate Profile? What are the minister's gifts and experience that should be offered to the wider church? What timescale is appropriate in offering these contributions?

E.g. The pastorate will offer experience of mission in urban/rural situations to other churches in the synod. The minister will serve on the Pastoral Care Group, after being in post for six months.

i. Other